



Jeremy Peterson, CEO

Erie Metropolitan Transit Authority
MINUTES
January 25, 2021

Board Members Present via ZOOM:

Dave Robinson, Chair
Jessica Molczan, Vice Chair

George Willis
Ben Wilson
Ashley Lawson
Lyn Twillie-Darby
Gyan Ghising
Tom Bly

Staff:

Jeremy Peterson, CEO
Vicky Takach
Dani Duran 2801-2993
Joyce Butts
Erica Nowak 4205
Terry Thomson
Chris Gerhart
Ed Torres

Attendance:

Marty H.
Emily Aloiz
Jake K.
Julie Minich
Deb
Deborah Petroff

IN ATTENDANCE VIA ZOOM:

Attorney, Jill Nagy 8574

CALL TO ORDER:

Dave Robinson called the meeting to order at 4:04 p.m.

APPROVAL OF THE AGENDA FOR JANUARY 25, 2021:

Dave Robinson called for the review and approval of the AGENDA for the JANUARY 25, 2021 meeting. Lyn Twillie-Darby made a motion to approve the AGENDA as printed. Tom Bly seconded. Carried unanimously.

APPROVAL OF THE MINUTES FOR DECEMBER 15, 2020:

Dave Robinson called for the review and approval of the MINUTES from the DECEMBER 15, 2020 meeting. George Willis made a motion to approve the MINUTES as printed. George Willis seconded. Carried unanimously.

PUBLIC COMMENTS:

No public comments were submitted

CEO REPORT:

Jeremy Peterson reported the following issues and projects he has been involved with since the last Board Meeting.

- Employee luncheon was held on December 23, 2020.
- Meeting with Nicholas Baldwin from PennDOT. Spoke about ACT 44 Action Items.
- Two (2) Collective Bargaining Agreements that have been tentatively agreed to.
- Spoke with Sharon Knoll, State Transportation Committee in regards to Local Match.
- Working with Jill Nagy on a plan with the local Reps and Legislators to engage PennDOT regarding Local Match.
- Upcoming meeting with Edinboro University Dean Michelle Ritzel. Student population has increased to over 400 students. Edinboro shuttle services may need to go back in service soon. Local match funding to be discussed.
- Attended several APTA/PPTA/SAFTI roundtable discussions on issues across the State.

SOLICITOR'S REPORT:

Attorney, Jill Nagy reported the following issues and projects she has been involved with since the last Board Meeting.

- Legislative language out on behalf of all the transit agencies is now with House Transportation Committee Chair to review to come back with any questions. As part of that process, we are going to work with PennDOT get something moving for EMTA and the Local Match.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE:

No report.

FINANCE COMMITTEE:

Vicky Takach shared the following updates.

- December financials provided in the Board packets.
- EMTA balance sheet shows grants receivable, capital assets, accounts payable all increased in the month of December.
- Purchased wrecker for the Maintenance Department.
- Nine (9) new buses arrived on site in the month of December.
- FIXED income statement shows revenue continues to be very low for the current fiscal year. Year to date 610,000.
- FIXED total expenses excluding depreciation through the end of December is 7.4 million.
- Amount subsidized for FIXED route service with Federal, State, and Local dollars for the first six (6) months of the fiscal year is 6.8 million.
- LIFT balance sheet shows not much has changed from the prior month.
- LIFT income statement revenue continues to be very low at 1.1 million.
- LIFT expenses to date 2 million.
- LIFT shortfall for the first six (6) months of the current fiscal year 862,000.
- Intermodal is included in the packet but those figures are included in FIXED route income statement.
- Dave Robinson called for a motion to accept the December financials as presented. George Willis made a motion to accept the December financials as presented. Jessica Molczan seconded. All Board Members voted in favor of the December financials as presented. Zero opposed. Motion carries.
- State Ethics form for 2020 included in the packet to be completed by entire Board and returned.

Dani Duran shared the following update.

- Local Match certification for Capital Project. The total project funds including Federal, State and Local is 6.4 million (6,378,068). Of those funds, the Section 1514 funds come to 1,014,268.00. This is to certify that we have the Local Match funds of 33,800.00 to match the Section 1514 funds.

Dave Robinson called for a motion to accept the Local Match resolution. George Willis made a motion to accept the local Match resolution. Lyn Twillie-Darby seconded. All Board Members voted in favor of the resolution. Zero opposed. Motion carried.

PERSONNEL COMMITTEE:

No report.

MARKETING COMMITTEE:

No report.

OPERATIONS COMMITTEE:

Jessica Molczan reported the following update.

- Shared ridership is down 60% compared to what it was pre COVID.
- Fixed route ridership is comparable to other transit agencies around the State.
- Route changes effective February 13th.
- Route 3 will have inbound changes for 26th/Sassafras St.
- Route 12 will have time changes inbound and routes will service Walmart inbound/outbound.
- Routes 18/19 have been added for Gannon/Penn State Behrend.
- Route 22 will have earlier weekday trips added and Saturday service.

PLANNING COMMITTEE:

George Willis will continue to work with Jeremy Peterson and Chuck Peters on leasing the TOD spaces.

CHAIRMAN'S REPORT:

- Congratulated Jeremy Peterson on his work with the Union over the last couple of weeks.
- Thanked Tom Bly and Lyn Twillie-Darby for participating in the Committee I established with Board and staff to help with negotiations.
- Thanked Dani Duran for incredible work bringing money in.
- An Executive Session was held for Collective Bargaining immediately following the Board Meeting.

OLD BUSINESS:

No old business.

NEW BUSINESS:

No new business.

ADJOURNMENT:

Dave Robinson called for a motion to Adjourn. Ben Wilson made a motion to adjourn. Ashley Lawson seconded. Carried unanimously.

The next meeting will be held February 22, 2021 via ZOOM @ 4:00 p.m.

