



Jeremy Peterson, CEO

**Erie Metropolitan Transit Authority
Minutes
November 22, 2021**

BOARD MEMBERS present via ZOOM:

Jessica Molczan, Vice Chair
Ashley Lawson, Secretary/Treasurer
Lyn Twillie-Darby
Julie Barry
Shantel Hilliard, Excused
George Willis
Tom Bly
Ben Wilson

STAFF PRESENT:

Jeremy Peterson, CEO
Vicky Takach
Chris Gerhart
Dave Robinson
Joyce Butts
Dani Duran
Erica Nowak
Ed Torres
Matt Sanfilippo
Terry Thomson

GUEST ATTENDANCE:

deb
Court Gould
(814)454-4012
Martin Halligan
(814)452-2801
Emily Aloiz
Passle Helminski
Freda Tepfer

IN ATTENDANCE VIA ZOOM:

Attorney, Jill Nagy 8574

CALL TO ORDER:

Jessica Molczan, Acting Chair & Vice Chair, called the meeting to order.

APPROVAL OF THE AGENDA FOR NOVEMBER 22, 2021:

Jessica Molczan called for the review and approval of the AGENDA for the NOVEMBER 22, 2021, meeting. Ashley Lawson made a motion to approve the AGENDA as printed. Tom Bly seconded. Carried unanimously.

APPROVAL OF THE MINUTES FOR OCTOBER 25, 2021:

Jessica Molczan called for the review and approval of the MINUTES from the OCTOBER 25, 2021, meeting. George Willis made a motion to approve the MINUTES as printed. Tom Bly seconded. Carried unanimously.

George Willis made a correction to the Slate of Officers. The names are Ashley Lawson, Jessica Molczan, for the seat of Chair. Lyn Twillie-Darby for the seat of Secretary/Treasurer. The vote above includes the correction.

PUBLIC COMMENTS:

Public Comments received from Freda Tepfer and Passle Helminski.

Freda Tepfer requests Sunday Service to be restored, increase ridership density and frequency, evolve a dedicated funding source for transit.

Passle Helminski announced that monthly E & D meetings via Zoom are restarting.

CEO REPORT:

- Jeremy Peterson reported the following issues and projects he has been involved with since the last Board Meeting.
- Meeting with Labor Attorney Mark Kuhar on three (3) grievances that face the possibility of Arbitration.
 - Meeting with Chuck Peters, Jim Berlin, Andy Sisinni, Chris Serianni, Michelle Griffith, and Pete Zaphiris. Looking to better secure the area of 14th Street from Sassafras to Parade with lighting and security.
 - Reached out to Senator Casey's Office and Congressman Mike Kelly's Office in attempt to get FTA funds currently being held, released to EMTA.
 - Press Conference for the City's two (2) Bandwagons.
 - Meeting with John Buckna, Erie Downtown Partnership, on how the Partnership can better help serve this area.
 - 4th Annual Stuff the Bus event.
 - Passle Helminski was honored as Artist of the Year at Erie Arts & Culture awards ceremony.

SOLICITOR'S REPORT:

No report.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE:

No report.

FINANCE COMMITTEE:

Vicky Takach provided the following update.

- [October Financials provide in the Board packets.](#)

FIXED Route Balance Sheet.

- Total assets \$76 million.
- Total liabilities \$27 million.
- Balance sheet similar to prior month.

FIXED Route Income Statement.

- Revenue YTD \$382,000.
- Expenses YTD less depreciation is \$5.4 million. We have used \$5 million to fund our deficit.
- Additional expenses incurred during the month of October. Audit Report, Schedule Master, Remix and Trillium.

LIFT Balance Sheet.

- Total assets \$28 million. Increase from prior month due to adding eight (8) new LIFT vehicles.
- Total liabilities \$478,000.

LIFT Income Statement.

- Revenue is \$1 million.
- Expenses were \$1.6 million.
- LIFT deficit is \$600,000.

INTERMODAL.

- Revenue YTD \$80,000.
- Expenses YTD \$80,000.

AUDIT

- To be presented at December's Board Meeting.

Dani Duran provided the following update.

- [Assurances Resolution certifying match.](#)

VOTE: Ashley Lawson called for a vote on Assurances Resolution. George Willis made a motion to approve the Resolution as presented. Jessica Molczan seconded. All Board Members voted in favor of the resolution as presented. Zero opposed. Resolution carries.

PERSONNEL COMMITTEE:

No report.

MARKETING COMMITTEE:

Ben Wilson, Erica Nowak gave the following update.

— The 4th annual Stuff the Bus event. Twelve (12) bins were filled and monetary donations collected.

OPERATIONS COMMITTEE:

Jessica Molczan gave the following update.

—FIXED ridership for September 86,847, October 86,199, and November to date 60,382.

PLANNING COMMITTEE:

No report

NEGOTIATING COMMITTEE:

No response from Union Local 568 for CBA negotiations.

CHAIRMAN'S REPORT:

No report.

OLD BUSINESS:

Nothing to report.

NEW BUSINESS:

Nothing to report.

ADJOURNMENT:

Jessica Molczan called for a motion to Adjourn. Lyn Twillie-Darby made a motion to Adjourn. Ashley Lawson seconded. Carried unanimously.

The next meeting will be held **January 24, 2022**, via ZOOM @ 4:00 p.m.

