



Jeremy Peterson, CEO

Erie Metropolitan Transit Authority
Minutes
December 13, 2021

BOARD MEMBERS present via ZOOM:

Jessica Molczan, Vice Chair
Ashley Lawson, Secretary/Treasurer
Lyn Twillie-Darby
Julie Barry
Shantel Hilliard
George Willis
Tom Bly
Ben Wilson

STAFF PRESENT:

Jeremy Peterson, CEO
Vicky Takach
Chris Gerhart
Dave Robinson
Joyce Butts
Dani Duran
Erica Nowak
Terry Thomson

GUEST ATTENDANCE:

Julie Minich
Court Gould
(814)454-4012
Marnie's iPhone
(814)452-2801
Emily Aloiz
Passle Helminski
Freda Tepfer
814.528.2742
Brain McCall
Jennifer Croft
Dustin Starr

IN ATTENDANCE VIA ZOOM:

Attorney, Jill Nagy 8574

CALL TO ORDER:

Jessica Molczan, Acting Chair & Vice Chair, called the meeting to order.

APPROVAL OF THE AGENDA FOR DECEMBER 13, 2021:

Jessica Molczan called for the review and approval of the AGENDA for the DECEMBER 13, 2021, meeting. George Willis made a motion to approve the AGENDA as printed. Ashley Lawson seconded. Carried unanimously.

APPROVAL OF THE MINUTES FOR NOVEMBER 22, 2021:

Jessica Molczan called for the review and approval of the MINUTES from the NOVEMBER 22, 2021, meeting. Lyn Twillie-Darby made a motion to approve the MINUTES as printed. Tom Bly seconded. Carried unanimously.

PUBLIC COMMENTS:

Public Comments received from Freda Tepfer and Passle Helminski.

Freda Tepfer asks the Board to restore Sunday Service.

Passle Helminski commented that EMTA is in dire need of drivers. Until there are drivers hired and trained, routes and service cannot return to normal. Monthly E & D meetings via Zoom are in the process of restarting.

CEO REPORT:

Jeremy Peterson reported the following issues and projects he has been involved with since the last Board Meeting.

- Triennial review preparations.
- Meeting with the Union on three (3) grievances and Contract negotiations.

SOLICITOR'S REPORT:

Attorney, Jill Nagy reported the following issues and projects she has been involved with since the last Board meeting.

- Moving forward to meet with Legislators on ACT 89.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE:

No report.

FINANCE COMMITTEE:

Audit report Maher Duessel team 6/30/21 fiscal year. Brian McCall, Dustin Starr, and Jennifer Croft.

- Audited financial statements.
- Audit compliance for grant agreements.
- Communication governance.
- Management letter.
- Audit report for pension plan.
- Accurate financial statements
- Uniform guidance.
- Internal control.
- PennDOT requirements.
- Fiduciary activities.
- Adoption GASB84 Fiduciary activities.
- No findings were issued.
- Summary of Auditor's report
- Independent Auditor's reports
- Summary financial statements.
- Funding operating loss.
- Upcoming changes.
- Leases reported.
- Management letter.
- Contact information.

VOTE to accept the AUDIT:

Jessica Molczan called for a motion to accept the Audit as presented by Maher Duessel. Lyn Twillie-Darby made a motion to accept the Audit as presented by Maher Duessel. Ashley Lawson seconded. All Board Members voted to accept the Audit as presented by Maher Duessel. Zero opposed. Motion carries.

PERSONNEL COMMITTEE:

No report.

MARKETING COMMITTEE:

No report.

OPERATIONS COMMITTEE:

Jessica Molczan gave the following update.

- FIXED ridership for November to date 78,117. Two (2) drivers were hired.

PLANNING COMMITTEE:

No report

NEGOTIATING COMMITTEE:

CBA negotiations continue.

CHAIRMAN'S REPORT:

No report.

OLD BUSINESS:

Nothing to report.

NEW BUSINESS:

Election of Officer(s).

Votes for President were recorded as follows.

Jessica Molczan – Jessica Molczan

Ashley Lawson – Ashley Lawson

Lyn Twillie-Darby – Ashley Lawson

Julie Barry – Ashley Lawson

George Willis – Jessica Molczan

Ben Wilson – Ashley Lawson

Shantel Hilliard – Ashley Lawson

Tom Bly – Ashley Lawson

Chair – Ashley Lawson

Vice Chair – Jessica Molczan

Secretary/Treasurer – Lyn Twillie-Darby

ADJOURNMENT:

Jessica Molczan called for a motion to Adjourn. George Willis made a motion to Adjourn. Tom Bly seconded.

Carried unanimously.

The next meeting will be held **January 24, 2022**, via ZOOM @ 4:00 p.m.