



**Erie Metropolitan Transit
Authority Minutes
September 26, 2022**

BOARD MEMBERS present via ZOOM:

ATTENDANCE:

Ashley Lawson, Chair
Jessica Molczan, Vice Chair
Lyn Twillie-Darby, Secretary/Treasurer
Shantel Hilliard
George Willis
Ben Wilson
Tom Bly (absent – Excused)

STAFF PRESENT:

Jeremy Peterson, CEO
Dave Robinson
Ed Torres
Vicky Takach
Joyce Butts
Dani Duran
Theresa Croll
Sarah Papesch
Shelly Casey
Sarah Morrison
Matt Sanfillipo
Pat Harkins
Terry Thompson

GUESTS

Sheila Woeger
Julie Minich
Deb Spilko
Martin Halligan
Deb Petroff
Passle Helminski
Freda Tepfer

IN ATTENDANCE VIA ZOOM:

Attorney, Jill Nagy 8574 (Sean Summers)

CALL TO ORDER:

Ashley Lawson, Chair, called the meeting to order.

APPROVAL OF THE AGENDA FOR September 26, 2022:

Ashley Lawson called for the review and approval of the AGENDA for the September 26, 2022, meeting. George Willis made a motion to approve the AGENDA as printed. Dr. Wilson seconded. Motion carried.

APPROVAL OF THE MINUTES FOR August 15, 2022 with corrections:

Ashley Lawson called for the review and approval of the MINUTES from the August 15, 2022, meeting. Shantel Hilliard made a motion to approve the MINUTES. Lyn Twillie-Darby seconded. Motion carried.

ANNOUNCEMENTS:

Jill Nagy – working through PennDot acquisition for bayfront property and finalizing the TOD space.
Jeremy Peterson had no announcements.

PUBLIC COMMENTS:

Freda: Express concern/desire that there be Sunday service resumed. There are people trying to work on Sunday and there are issues with hiring. Hoping that there are some changes in the Marijuana issues – that more people will qualify for positions? Route concerns for west Erie. Asking for a bus for transfer to buses in west Erie routes.

See cultural loop is stopping at parking ramp. Is there free parking or a charge for the parking. Please clarify.



Wants EMTA to provide public restrooms and water fountains at the new facility.
Passle Helminski E&D meeting is Oct 20 Thursday at 1pm. Everyone is welcome.
Sheila Woeger – Concerns for seniors. Lived in CA for some years. Wants to be able to call same day for ride (LIFT). Has to pay a fee of \$20 if they need same day trip.

CEO REPORT:

- Finishing final submissions for FTA are due for October 26, 2022
- Outreach for DBE is being completed by Dani Duran and Dave Robinson.
- 25 year charter has been approved by county council. Just need to wait for city to approve and get signature from mayor in order to fully implement the charter.
- Congratulations to Ashley Lawson on receiving an award in Harrisburg for EMERGE. 2022 cohort. Acknowledge all her contributions to EMTA board and the Erie Community.

SOLICITOR'S REPORT:

Currently finalizing the TOD/tenant space with FTA and hope to be able to execute leases in upcoming meetings.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE:

Ashley Lawson – no formal meeting. DEI meeting regarding a practitioner for EMTA. As outlined in the strategic plan.

FINANCE COMMITTEE:

Ashley Lawson asked Vicky to do the financials and resolution for discussion.
Two months of information was reviewed. Ashley Lawson asked for motion to approve financials for approval. George Willis made the motion. Dr. Wilson seconded motion. Motion passed.

PERSONNEL COMMITTEE:

Lyn Twillie Darby – Hiring data:

August TOTAL NEW HIRES: 9

August TOTAL INTERVIEWS: 45

September TOTAL NEW HIRES: 7

September TOTAL INTERVIEWS: 31

Recruiting activity – 3 recruiting events in September 2022.

DEI training – Board and administrative staff will have training by Deborah Vereen for DEI training the end of October.

MARKETING COMMITTEE:

Dr. Wilson – Met with Sarah last week. Assisted with job fairs and resource fairs last month. Looking at placing an ad in VisitErie. Looking at launching a TV campaign as well. Looking to increase price on media kit. Looking at purpose, mission and value statements.

- **Purpose:** To provide a variety of safe, efficient, and effective transportation services that are responsive to the mobility needs of Erie County.
- **Mission:** provide integrated mobility solutions to safely connect people to places and contribute to the region's economic and environmental sustainability.
- **Values: EMTA**
 - Excellence



- Mobility
- Transparency
- Adaptability

Defer approval to October meeting for mission and value statement.

OPERATIONS COMMITTEE:

Jessica Molczan – LIFT ridership – was 11,134 of which 3,346 were ADA rides. FIXED rides were 122,648 for the month.

PLANNING COMMITTEE:

George Willis – no further updates.

NEGOTIATING COMMITTEE:

Jeremy Peterson – no updates. Hoped to meet with Union this month but have not been able to meet with Union because they are all out of town at a union convention.

CHAIRMAN'S REPORT:

Nothing further to report.

Thanked EMTA for continued support for Beast on the Bay event and the fundraising event. Congratulate Passle Helminski on completing the race.

OLD BUSINESS:

Nothing to report.

NEW BUSINESS:

George Willis: Read a motion:

Final payout to Coates Construction and execute final payment with Coates. George made the motion. Lyn Twillie-Darby seconded. Motion passed.

ADJOURNMENT:

Ashley Lawson called for a motion to adjourn. Lyn Twillie Darby made a motion to adjourn. George Willis seconded. Motion carries.

The next meeting will be **October 24, 2022**, via ZOOM @ 4:00 p.m.