



Jeremy Peterson  
Chief Executive Officer

Erie Metropolitan Transit Authority  
127 East 14<sup>th</sup> Street  
Erie, Pennsylvania 16503

**Erie Metropolitan Transit Authority  
July Board Meeting  
July 24, 2023**

**Attendance via zoom:**

**Board members**

Ashley Lawson  
Jessica Molczan  
Lyn Twillie-Darby  
(excused)  
Ben Wilson (excused)  
Shantel Hilliard  
Dylanna Grasinger  
George Willis  
Jill Nagy (solicitor)

**EMTA Staff Present**

Dave Robinson  
Ed Torres  
Dani Duran  
  
Becca Gathers  
Sarah Morrison  
Theresa Croll  
Vicky Takach

**Guests**

Emily Aloiz

**CALL TO ORDER:**

Ashley Lawson, Chair, called the meeting to order at 404pm.

**APPROVAL OF THE AGENDA FOR July 24, 2023:**

Ashley Lawson called for the review and approval of the AGENDA for the July 24, 2023, meeting. George Willis made a motion to approve the AGENDA as presented. Jess Molczan seconded. Motion carried.

**APPROVAL OF THE MINUTES FOR June 26, 2023:**

Ashley Lawson called for the review and approval of the MINUTES. Jess Molczan moved to approve minutes. Shantell Hilliard seconded. Motion carried.

**ANNOUNCEMENTS:**

Jill Nagy: None: none  
Jeremy Peterson: none

**PUBLIC COMMENTS:**

**No public comments**



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**CEO REPORT:**

**Jeremy Peterson: Dave Robinson gave CEO report in Jeremy's absence.**

Route 34 started. Sarah will update during her marketing report.

Been working with CDM Smith with finishing up retail space. Design phase is almost completed. Will be working on budget next. PennDot is willing to help with funding some of budget with additional fundings and a local match. Totals of final budget to be determined and finalized soon.

E& D council had quarterly meeting. New bylaws were presented. Vote will be at the next meeting.

Wednesday July 26 is EMTA SAFTI audit at EMTA. Give special kudos to Becca Gathers for gathering documents for the audit in absence of a Safety Manager.

**SOLICITOR'S REPORT:**

Nothing to report.

**EXECUTIVE COMMITTEE:**

Nothing to report.

**FINANCE COMMITTEE:**

Vicky Takach – do not yet have June financials yet. Collecting additional information and will have data for next month's meeting. Audit will be next month.

Pension sub committee met last week/Wednesday. Planning another upcoming meeting in September. Invites will be sent out.

**PERSONNEL COMMITTEE:**

FIXED Route		LIFT		Administration	
Interviews	4	Interviews	10	Interviews	5
New Hires	1	New Hires	4	New Hires	0

**Vacancies to be filled:**

30 LIFT Drivers – both Part time and Full time

1 LIFT Dispatch – Full time

10 FIXED route drivers – Full time

July Total Interviews: 19

July New Hires: 5

Notable HR issues:



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102 calls off in month of July for Fixed route  
3 no shows for OT for fixed route

**Complement total for EMTA drivers:**

FIXED: 87 Full time drivers

LIFT: 42 drivers

Total EMTA compliment: 197

**Recruiting and Community Activity:**

1. July 25 - Recruitment Day at PA CareerLink 10a – 2p

**MARKETING COMMITTEE:**

**Sarah Morrison:** Press event with PennDot and law enforcement agencies for July 4<sup>th</sup>. Public transit is great for holidays.

Erie Art breaks went well in July. The 2<sup>nd</sup> Erie Art break will August 9<sup>th</sup>. EMTA is only sponsor – good PR.

Route 34 grocery connector launched in July. Still evaluating ridership. Still experimental and will make decisions as riders may increase.

Many travel trainings for many organizations all over Erie County.

Sent out quarterly newsletters.

Hoping to have Wi-Fi on buses in August. Still working out some details and issues before formally launching it.

Style guide was sent out and EMTA will be following the guidelines to remain consistent.

**OPERATIONS COMMITTEE:**

**Jess Molczan:**

Numbers: Fixed route: 100,460 riders.

Working on the Fall Schedules. The Presque Isle Express will continue through the end of August. Discover Presque Isle is this week and hopefully people will use the Shuttle.

LIFT rides were 11,143 of which 3,288 were ADA.

Route 34 Grocery connector launched this month. Route will be reviewed for ridership.

**PLANNING COMMITTEE:**

**George Willis:** Nothing new.

**NEGOTIATING COMMITTEE:**

**Jeremy Peterson:** Next scheduled negotiation meeting is August 9, 2023, for LIFT. ATU filed the LIFT negotiations to interest arbitration.



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**CHAIRWOMAN'S REPORT:**

Nothing to report.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

**ADJOURNMENT:**

Ashley Lawson called for a motion to adjourn. Shantel Hilliard made a motion to adjourn. Dylanna Grassinger seconded. Motion carries. Adjourned at 4:25pm.

The next meeting will be **August 28, 2023**, via **ZOOM**  
@ 4:00 p.m.