



Erie Metropolitan Transit Authority
 127 East 14th Street
 Erie, Pennsylvania 16503

**Erie Metropolitan Transit Authority
 August Board Meeting
 May 20, 2024
 MINUTES**

Attendance via zoom & hybrid meeting:

Board members	EMTA Staff Present	Guests
Ashley Lawson	Jeremy Peterson	Passle Helminski
George Willis	David Robinson	Deb Spilko
Lyn Twillie-Darby	Ed Torres	
Ben Wilson	Dani Duran	
Jessica Molczan	Sarah Morrison	
Shantel Hilliard	Vicky Takach	
Dylanna Grasinger	Branden Montgomery	
Sean Summers (solicitor)		

Ashley Lawson, Chair, called the meeting to order at 402pm.

Ashley Lawson called for the review and approval of the AGENDA for the May 20, 2024, meeting. Lyn moved to approve the agenda as presented. George seconded. Motion carried.

Ashley called for the Approval of the Minutes for April 22, 2024
 George moved to accept with minor corrections. Jessica 2nd the motion.
 Motion carried.

There were no announcements from Jill Nagy or Jeremy Peterson.

Public Comments:

Passle – Did not have Quality assurance meeting due to technical difficulties. It is rescheduled for next Thursday. Dr. Wilson asked if board members can join the meeting virtually – and yes, they can. Chris Gerhart sends out the invitations.



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Chief Executive Officer

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CEO REPORT:

1. Went to Harrisburg to attend CEO meeting and attend legislative business. On board with governor's budget with transit funding. Laughlin, Merski, Harkins, and Bizarro were all discussing the transit funds for the budget. The meetings were very good. Met with Erie delegation during those days.
2. Held Rider appreciation days in May – more in the committee reports.
3. Pre-bid meeting will be discussed with George.
4. NPO kicked off with Polaris visiting our site to start the electrical study and it will be completed by end of June.
5. Commission met this month – report focused on work being done in District 1.
6. DEI committee is getting ready to roll out the applications for the committee members.
7. CATA retreat is beginning tomorrow at Bayfront Convention Center. Providing tours of EMTA. On Wednesday May 22 Secretary Mike Carroll, Deputy Secretary Meredith Biggica, Senator Laughlin will be attending the CATA retreat. Then they will be touring EMTA facility in the afternoon/evening. EMTA will honor employees with over 20 years of service during a luncheon at the CATA retreat.
8. June 20 kick off for transit plan. Tony... will be in town to help kick this off. Sent an email back in April. Will look at paratransit and fixed routes, fares, etc. Will help advise us on how to run a financially sound system for Erie.

SOLICITOR'S REPORT:

Nothing

Executive Committee:

Has not met.

FINANCE COMMITTEE:

Vicky Takach – reported on April Financials.

Lyn made a motion to accept financials as presented. Shantell seconded.

Motion approved.

PERSONNEL COMMITTEE:

Lyn Twillie Darby – always looking for qualified candidates.

11 interviews for Fixed

26 for LIFT.

1 was hired for Fixed and 2 for LIFT.

Queue has 1 fixed and 1 lift pending.

191 total complement for EMTA



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Recruitment efforts:

Working with PA CareerLink – participating in events in community.

EC3 had a job fair May 8.

Booker T Washington had career fair May 18.

DEI committee is moving forward. Rolling out information for application for committee members.

2nd session of DEI training is scheduled on June 9. Sign ups are occurring now.

MARKETING COMMITTEE:

Ben Wilson – Jeremy and Sarah were interviewed on Millcreek XX. Sarah is working with Erie Sea Wolves for advertising. Moving forward with working on a mural.

Rider appreciation day went well. Had over 6000 riders on fixed route.

Feedback was positive.

14th Fest is in the works. More details will be coming later this week.

CATA retreat is in town this week – transit agencies throughout the country. EMTA has a big presence there. Employee awards will be given out at the retreat.

OPERATIONS COMMITTEE:

Jessica Molczan reported:

Fixed route 123,696 April rides.

LIFT rides were 11, 459, of which 3,314 ADA funded.

PLANNING COMMITTEE:

George Willis – had 20+ attendees for bidding on the TOD space. More information to come.

NEGOTIATING COMMITTEE:

Jeremy – meeting with ATU union on May 29 to negotiate the lift contract.

CHAIRWOMAN'S REPORT:

OLD BUSINESS: Nothing else to add.

NEW BUSINESS:

ADJOURNMENT:

Ashley Lawson adjourned the meeting.

George made motion to adjourn. Shantel Hilliard seconded. Motion carried.



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Meeting adjourned at 421pm

The next meeting will be **June 24, 2024**, via **ZOOM** @
4:00 p.m.