



Jeremy Peterson
Chief Executive Officer

Erie Metropolitan Transit Authority
127 East 14th Street
Erie, Pennsylvania 16503

**Erie Metropolitan Transit Authority
August Board Meeting
July 22, 2024
MINUTES**

Attendance via zoom & hybrid meeting:

Board members

Ashley Lawson

George Willis

Lyn Twillie-Darby

Ben Wilson

Jessica Molczan

Shantel Hilliard

Dylanna Grasinger

Jill Nagy

EMTA Staff Present

David Robinson

Ed Torres

Dani Duran

Sarah Morrison

Vicky Takach

Branden Montgomery

Theresa Lugo

Guests

Dep Spilko

Passle Helminski

Tyler Titus

The board meeting was called to order at 404pm.

Ashley Lawson asked for approval of the July 22, 2024 meeting agenda.

Ashley Lawson asked for approval of the June 24 2024 meeting minutes.

Board does not have quorum right now – it may be an informational only meeting.

CEO REPORT: (Dave sat in for Jeremy): Transit development plan has been submitted and they are working on a few tweaks.

Jeremy attended ribbon cutting in Luzerne county. Last week, Senator Casey's staff reached out and asked for a meeting here at EMTA. They toured our facility and a sit down meeting. Palara report on electric charging is almost finished. Still waiting on the final report. Preliminary piece that is exciting is that we have space and capacity with existing infrastructure. And there may be options for solar options. DEI committee has met and review applications. Has 15 committee slots filled. Been a tremendous support from the workers. Will have first committee meeting before end of the month. Still working with Opened Eyes to guide the committee and it's priorities. **TOD start date will be**



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forthcoming. Arbitration was held on June 27. August 19 is the executive session for arbitration. EMTA is waiting on the outcome.

Solicitor: Nothing new to report.

Public Comments:

Passle Helminski:

Had ED meeting. Discussed late pick up issues and sharing ideas to help offset these issues. Always looking for more people to join our committee. Next meeting will be Quality Assurance meeting. Did ask for an update for Sarah Reed incident.

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Executive Committee:

Has not met.

FINANCE COMMITTEE:

In audit season. So there are no reports to share with the board.

PERSONNEL COMMITTEE:

Started performance assessment process with CEO. Process will continue the process. Stay tuned for more details.

DEI information was already shared by Dave. Lyn did attend the launch meeting.

EMTA was invited to recruitment event – PA CareerLink at VFW on W26th street on July 25

Total of 52 interviews for June.

Hired 1 fixed route and 3 LIFT route drivers.

2 candidates are pending in queue.

Complement total

85 Fixed

40 LIFT

27 Garage

39 Administration, customer service, managers, supervisors.

Total of 190 employees

At quorum now:

Ashley Lawson noted that quorum was reached.

Lyn made motion to approve agenda. Jessica seconded. Motion passed.

Ashley asked for motion to approve June minutes.

Shantell made motion to approve June minutes. Dylanna seconded. Motion



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passed.

MARKETING COMMITTEE:

Sarah gave report: Host press release at the end of June to showcase donated vehicle for mobile command center. Participating in promotion with Seawolves, united way and Wegmans to fill up lift bus for school supplies. Started a food truck Fridays. Invite our neighbors in the area to come have lunch on Friday. Working with ECAT to update the mural. We have route changes started Aug 24 with colleges starting. Lastly, PPTA rodeo in Altoona. EMTA is sending Fixed route and LIFT route driver to complete.

OPERATIONS COMMITTEE:

Jessica Molczan reported:

Fixed route had 100,030 June rides.

LIFT route had 9940 rides for June. Of the trips, 2269 were ADA trips

PLANNING COMMITTEE:

Dani reported in George's absence. Reviewed details on where set up would be for onsite manager and hopefully construction will start early August.

NEGOTIATING COMMITTEE:

Dave: Arbitration was already held June 27 – August 29 will be executive session for arbitration and attorneys. That's all.

CHAIRWOMAN'S REPORT:

Suggested that we not have summer meetings due to the difficulty of the board not being able to get quorum during the summer meetings. When we set the 2025 meeting, look at not scheduling meetings in the summer.

OLD BUSINESS: Nothing else to add.

NEW BUSINESS:

ADJOURNMENT:

Ashley Lawson adjourned the meeting.

Shantell made a motion to adjourn. Dylanna seconded. Motion carried.

Meeting adjourned at 421pm.

The next meeting will be August 26, 2024, via ZOOM

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@ 4:00 p.m.