



Jeremy Peterson
Chief Executive Officer

Erie Metropolitan Transit Authority
127 East 14th Street
Erie, Pennsylvania 16503

**Erie Metropolitan Transit Authority
August Board Meeting
December 12, 2024
MINUTES**

Attendance via zoom & hybrid meeting:

Board members	EMTA Staff	Guests
Ashley Lawson (L)	Jeremy Peterson	
George Willis (absent)	Dave Robinson	Tyler Titus (Erie Cty C)
Lyn Twillie-Darby	Ed Torres	
Jessica Molczan (absent)	Theresa Lugo	
Dylanna Grasinger	Sarah Morrison	
Shantell Hilliard	Dani Duran	
Dr. Ben Wilson	Vicky Takach	
Jill Nagy (solicitor) (V)		

Ashley Lawson called the meeting to order at 4:07

Shantel Hilliard motioned to accept the agenda. Seconded by Dr. Ben Wilson. All approved,

Since no quorum was present in November, the minutes of the October 2024 meeting were motioned to approve by Dr. Wilson. Seconded by Mr. Hilliard. All approved.

PUBLIC COMMENT:

Moving on to public comment, no comments were submitted. No in-person comments were offered.

CEO REPORT: Jeremy Peterson gave the CEO Report. Jeremy and Vicki met with Highmark to renew employee health benefits with a slight increase in premiums; Jeremy updated the Board on efforts to address homelessness and support the County and City in its efforts; He began annual employee reviews and will update the Board more next month; Jeremy reviewed the extraordinary efforts during the blizzard.

Montauk Renewables Contract Presentation

Catherine Gillespie and Joe Coyle from Montauk Renewables presented on their bid to partner with EMTA on Environmental Attributes credits. The program will provide EMTA with a revenue stream based on its use of CNG. A discussion ensued with questions about process. Lyn Twillie Darby inquired whether the incoming administration in DC would maintain the program. Montauk responded that they do not see any changes coming as this is a very mature market. Dylanna motioned that EMTA accept the proposal



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from Montauk contingent on final contract negotiations. Shantel seconded the motion. All in favor.

Executive Committee: No action taken.

FINANCE COMMITTEE:

Vicky Takach reviewed the Oct and Nov financials. Lyn Twillie-Darby motioned to approve the financials. Dylanna 2nd. All approved.

Vicky also re-presented the annual audit. Lyn moved, Shantel 2nd. All in favor.

PERSONNEL COMMITTEE: Lyn again offered a hearty well done to Jeremy and the staff for everything they did during the recent blizzard. Reminded the Board that the CEO Review needs to be complete by the end of the year. EMTA interviewed 8 Fixed Route applicants and two hires; On the LIFT we interviewed 26 applicants and one hire. There remain 18 LIFT positions to fill and 13 Fixed Route positions open.

NOMINATING COMMITTEE:

The Board agreed to waive the rule for nominations that would have been in November since there was no quorum. A motion was made to renominate the current slate by Ashley, 2nd by Lyn. Jill then called for any additional nominations from the floor. Having moved through 3 calls, nominations were closed with no additions. All in favor.

MARKETING COMMITTEE: Ben reported that despite the weather, the Stuff the Bus event was very successful. Although we participated, the Festival of Trees was cancelled due to weather. Sales contracts for 2025 are being prepared and Sarah is working on a new marketing plan for 2025.

OPERATIONS COMMITTEE:

For November the Fixed Route ridership was 114,392, LIFT was 9,811 of which ADA was 2,957. The slight dip in numbers were due to the holidays and school vacations.

PLANNING COMMITTEE:

Jeremy reported in George's absence that the retail space construction is moving ahead with flooring. Lighting and electric complete. Jeremy has also been showing the space to potential renters.

NEGOTIATING COMMITTEE: Jeremy reported that the LIFT contract was awarded by an arbitrator. Retroactive pay increased per the new contract were sent out. There was also an MATP bonus awarded by the County that will be distributed to all LIFT operators. Fixed Route negotiations will



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continue into the new year.

CHAIRWOMAN'S REPORT: Already covered under other items.

OLD BUSINESS: Nothing else to add.

NEW BUSINESS: 2025 Board meeting dates were presented. Ashley called for a motion to approve. Dylanna moved, Shantel 2nd. All in favor.

ADJOURNMENT:

Meeting adjourned at 431pm

The next meeting will be **JANUARY 27, 2024**, via
ZOOM and In-person @ 4:00 p.m.