



Jeremy Peterson  
Chief Executive Officer

Erie Metropolitan Transit Authority  
127 East 14<sup>th</sup> Street  
Erie, Pennsylvania 16503

**Erie Metropolitan Transit Authority  
Board Meeting  
January 31, 2025  
MINUTES**

**Attendance via zoom & hybrid meeting:**

| <b>Board members</b>  | <b>EMTA Staff</b>        | <b>Guests</b> |
|-----------------------|--------------------------|---------------|
| Ashley Lawson (V)     | Jeremy Peterson          | Freda Tepfer  |
| George Willis (V)     | Dave Robinson            | Kathy Schaaf  |
| Lyn Twillie-Darby (V) | Ed Torres                |               |
| Dylanna Grasinger (V) | Dani Duran               |               |
| Shantell Hilliard (V) | Vicky Takach             |               |
| Dr. Ben Wilson (V)    | Sarah Morrison (excused) |               |
| Jill Nagy (V)         | Branden Montgomery       |               |
|                       | Adriana Sornberger       |               |

The board meeting was called to order at 12:04PM.

**PUBLIC COMMENT (conducted early due to executive session):**

**Freda Tepfer:** Speaking as chair of Erie Environmental Advisory Council. Expressed concern about the current EMTA public survey and public participation with TDP.

**(Executive Session)**

Ashley Lawson asked for approval of the January 31, 2025 meeting agenda. George made a motion to approve the agenda. George seconded. Motion passed.

Ashley Lawson asked for approval of the December 16, 2024, meeting minutes. Shantel made a motion to approve the minutes. Lyn seconded. Motion passed. (NOTE: meeting minutes needed edited as they said December 12<sup>th</sup>)

**Solicitor’s Report** – Jill Nagy said everything is on agenda.

**CEO** – no announcements today.

**CEO REPORT:**

Given at Monday meeting.



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**SOLICITOR REPORT:**

- TrAMS resolution presented. It is a mandatory resolution where the board confirms you are using grant money for the reason the grant was presented. Implemented across the country for all FTA recipients. Lyn made a motion to approve. George seconded. Motion passed.
- RNG resolution presented. Circulating 4 separate contracts (rule from EPA) that are very close. Different and separate revenue stream for selling credits for RNG use of CNG. Pending a few changes that should be back next week. George made a motion to approve. Shantel seconded. Motion passed.

**EXECUTIVE COMMITTEE:**

**FINANCE COMMITTEE:**

Vicky reviewed the December preliminary reports.  
George made a motion to accept. Shantell seconded. Motion passed.

**PERSONNEL COMMITTEE:**

Jeremy thanks Theresa Lugo for tenure with EMTA as she has moved to a new position with Pennsylvania Western University. There is an ongoing search to fill HR position.

**MARKETING COMMITTEE:**

**OPERATIONS COMMITTEE:**

**PLANNING COMMITTEE:** Presented RACP resolution. Prefund RACP grant money with own money. (Use reserves and reserves will get paid back as they become available) Lyn made a motion to approve. George seconded. Motion passed.

**NEGOTIATING COMMITTEE:**

**NOMINATING COMMITTEE:**

**CHAIRWOMAN'S REPORT:**

**OLD BUSINESS:** Nothing else to add.

**NEW BUSINESS:**

**ADJOURNMENT:**

Ashley Lawson adjourned the meeting.  
George made a motion to adjourn. Shantell seconded. Motion carried.



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The meeting adjourned at 1:11PM.

The next meeting will be February 24<sup>th</sup>, 2025 via  
ZOOM and In-person @ 4:00 p.m.