



Jeremy Peterson
Chief Executive Officer

Erie Metropolitan Transit Authority
127 East 14th Street
Erie, Pennsylvania 16503

**Erie Metropolitan Transit Authority
Board Meeting
November 17, 2025
MINUTES**

Attendance via zoom & hybrid meeting:

Board members	EMTA Staff	Guests
Ashley Lawson (In person)	Jeremy Peterson	Tyler Titus
George Willis (In Person)	Dave Robinson	Jen Croft (CPA)
Lyn Twillie-Darby (In person)	Ed Torres	Dustin Starr (CPA)
Ron Jones (V)	Dani Duran	David (no last name)
Shantell Hilliard (Absent)	Vicky Takach	
Dr. Ben Wilson (V)	Sarah Morrison	
Jill Nagy (V)	Branden Montgomery	
John Trucilla (V)	Adriana Sornberger	
Dave Cannon (V)	Taylor Palowski	

The board meeting was called to order at 4:01PM.

Ashley Lawson asked for approval of the November 17, 2025 meeting agenda. George made a motion to approve. Ron seconded. Motion passed.

Ashley Lawson asked for approval of the October 27, 2025 meeting minutes. Ron made a motion to approve. Dr. Wilson seconded. Motion passed.

SOLICITORS ANNOUNCEMENTS: None

CEO ANNOUNCEMENTS: None

PUBLIC COMMENT:

- Esther Rutledge called from Cleveland, OH as a former Erie resident to thank EMTA for everything they did for her in the past and to wish the team a Happy Thanksgiving.

CEO REPORT:

- Jeremy, Dave and Vicky met with PennDOT for monthly meeting call. Talked about TDP.
- TDP meeting with Rockland Consulting, Toby Fauver and Linden Conway. Went over survey to give out to MPO for feedback. Surveys will also be going out to riders, drivers and employees.
- Shuttles starting for Our Neighbors Place; 5-6 days a week.
- First half of concrete project at intermodal is 85% complete.
- SAFTI meeting-PNL renewals

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SOLICITOR REPORT:

NOMINATING COMMITTEE: Executive committee elections. Dr. Wilson was voted for the Board Chair, Lyn for Vice President and George for Secretary/Treasurer. These changes will take effect at the first meeting in January.

EXECUTIVE COMMITTEE:

FINANCE COMMITTEE:

- Ashley and George attended a supplemental pension meeting on Oct 29th.
- Jen Croft and Dustin Starr (Maher Duessel CPA) went over the EMTA 2025 audit presentation.
- Vicky reviewed the October preliminary reports. Lyn made a motion to approve. George seconded. Motion passed.

PERSONNEL COMMITTEE:

- Handling annual performance assessment for CEO.
- Taylor (new HR Generalist) started today, November 17th.
- 2 new applications received for the LIFT and 15 for Fixed Route. One new LIFT driver started training today.

MARKETING COMMITTEE:

- Stuff the Bus toy drive on Friday, December 5th at the Millcreek Mall 11AM-7PM.
- Providing shuttles for downtown Delights on Friday, December 5th.
- Prime time for advertising contract renewals.
- Making updates to Token Transit.
- Second Harvest Foodbank partnership; giving away 9 grocery carts.
- Travel training
- AHN Festival of Trees (end of November)

OPERATIONS COMMITTEE:

- **September ridership statistics:** 131,714 rides for Fixed Route and 12,134 rides for LIFT with 3,339 of them being ADA rides.

CHAIRWOMAN'S REPORT:

PLANNING COMMITTEE:

NEGOTIATING COMMITTEE:

OLD BUSINESS:

NEW BUSINESS:

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- Ashley Lawson asked for approval of the 2026 Board meeting schedule. George seconded. Ron made a motion to approve. Lyn seconded. Motion passed.
- Ashley Lawson asked for approval for the authorization of the resolution for the non-bargained employee supplemental retirement plan. (Pending solicitor and committee review) George made a motion to approve. Dave seconded. Motion passed.
- Ashley Lawson asked for approval for the administrative pension plan document preparation. (Pending solicitor and committee review) Dr. Wilson made a motion to approve. Lyn seconded.

ADJOURNMENT: Ashley Lawson made a motion to adjourn the meeting. Ron made a motion to adjourn. Dr. Wilson seconded.

The meeting adjourned at 4:51PM followed by an executive session.

The next meeting will be **January 26, 2026** via **ZOOM** and In-person @ 4:00 p.m.